



**Information Technology Committee**

**AGENDA**

**Date:** September 12, 2013

**Time:** 2:00 - 3:00PM

**Location:** L-201

**Chairs:**

Rick Shaw  
Michele Lathrop

Attendees

**Agenda**

Welcome Announcements and Introductions

Rick Shaw or  
Michele Lathrop

Attendance

Sign- in

Review/Approve/Discuss  
(June 27, 2013 meeting minutes)

Located in Google Docs and my AVC Group and Home Page

IT Committee Ground Rules &  
Consensus v Voting

Discussion

IT Committee Goals / Objectives

Review 2012-13 and discuss

IT Committee Member Terms

Discuss/Approve  
➤ Elect a new Co-Chair for IT Committee

IT Master Plan Subcommittee

➤ Update on Progress – R. Shaw  
  
Discuss/Approve  
Review *Strategic Goals & Technology Master Plan Alignment* graphic from Draft Technology Plan with Committee – R. Shaw

Licensing Procedures/Budgeting

➤ All Admin Assistants & Divisions should have same/equal software & licensing. Example: Adobe Pro - Tom O’Neil  
  
Discuss  
➤ Will this come out of ITS Budget?  
➤ Procedures for reporting copy problems

CCLM and Rubric

Discuss/Approve  
➤ Rubric and process for scoring projects

Open Forum

Upcoming Committee Dates:

2013: 9/26, 10/10, 10/24, 11/14, 12/13?

2014: 1/9?, 1/23, 2/13, 2/27, 3/13, 3/27, 4/10, 4/24, 5/8, 5/22 Summer: 6/12, 7/10, 8/14